

MINUTES OF THE IQAC MEETING HELD ON 02/11/2021

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 2nd November 2021 at 2.00 P.M. to discuss various issues related to NAAC accreditation. The meeting was chaired by Dr. Babita Choudhury, Chairperson, IQAC and Principal, R.G.Baruah College, and was attended by the members of the IQAC.

Members Present:

1. Dr. Babita Choudhury
2. Dr. Dipak Pathak
3. Dr. Jnanjyoti Sarma
4. Triveni Choudhury
5. Ajit Talukdar
6. Santosh Kr. Sarma
7. Dr. Dipankar Talukdar
8. Dr. Arup Kr. Borah
9. Sanjay Kr. Saikia
10. Dr. Malabika Sarma
11. Rupam Hazarika

At the outset the Co-ordinator of the IQAC, Rupam Hazarika, welcomed all the members of IQAC and stated the agenda of the meeting. The resolutions of the meeting held on 24th May 2021 were read out by him and the same were ratified by the members present.

AGENDA 1: Coordinator's report on submission of AQAR for the session 2019-20.

The Coordinator of IQAC, Rupam Hazarika, informed the gathering about the successful submission of the AQAR for the session 2019-20.

RESOLUTION 1: The AQARs should continue to be submitted to NAAC within the stipulated time.

AGENDA 2: NAAC accreditation.

The Coordinator briefed the members about the new format of the AQAR to be implemented from the session 2020-21. The Principal suggested that NAAC be informed about the extension of validity considering the pandemic situation. Other members also opined that steps must be taken in earnest for the next cycle of accreditation.

RESOLUTION 2: A letter will be sent to the Director, NAAC requesting an extension of the validity period of accreditation.

AGENDA 3: Any other issue related to NAAC.

The members discussed about various issues relating to NAAC, particularly undertaking of pending activities like Student Satisfaction Survey, Students' Feedback and reconstitution of IQAC.

RESOLUTION 3 (a): Students' Feedback and Student Satisfaction Survey should be started as early as possible.

3 (b): Dr. Deepan Das will be given the charge as Criterion Coordinator for Criterion I due to the medical leave of Dr. Sikha Saikia.

3 (c): IQAC will be reconstituted according to the latest NAAC guidelines.

Sd/-

Dr. Babita Choudhury

Chairperson, IQAC

Sd/-

Rupam Hazarika

Coordinator, IQAC