

MINUTES OF THE IQAC MEETING HELD ON 24/05/2021

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 24th May 2021 at 12.30 P.M. to discuss matters related to NAAC accreditation. The meeting was chaired by Dr. Babita Choudhury, Chairperson, IQAC and Principal, R.G.Baruah College, and was attended by the members of the IQAC.

Members Present:

1. Dr. Babita Choudhury
2. Dr. Dipak Pathak
3. Dr. Jnanjyoti Sarma
4. Triveni Choudhury
5. Ajit Talukdar
6. Santosh Kr. Sarma
7. Dr. Dipankar Talukdar
8. Dr. Arup Kr. Borah
9. Sanjay Kr. Saikia
10. Dr. Malabika Sarma
11. Rupam Hazarika

At the outset the Co-ordinator of the IQAC, Rupam Hazarika, welcomed all the members of IQAC and stated the agenda of the meeting. The resolutions of the meeting held on 17th March 2021 were read out by him and the same were ratified by the members present. The members present discussed at length the activities to be undertaken for the next academic session.

AGENDA 1: Admission for the session 2021-22

The Principal, Dr. Babita Choudhury, initiated the discussion on the agenda and informed the members about the Govt instructions regarding the admission for the next academic session. All the members expressed their opinions to make the process a smooth and successful one.

RESOLUTION 1: The Admission Committee will be formed immediately and be asked to start the process of online admission.

AGENDA 2: Online Classes and Examinations

The members also discussed the need to continue with the online mode of teaching due to the prevailing curbs on physical classes. The difficulties regarding the online classes were also pointed out by the members present.

RESOLUTION 2: The SOP regarding online classes will be followed and necessary information about the same will be provided to the students through the college portal as well as the class-wise WhatsApp groups.

AGENDA 3: Activities to be undertaken in the next session.

The Coordinator opined that activities for the next session should be carried out in a phased manner keeping the COVID protocol in mind. All agreed that if physical mode is not possible then some of the events can be undertaken virtually. Some of the events were also discussed.

RESOLUTION 3: An online essay competition will be organized on the occasion of World Environment Day. Committee for that event will be formed soon. The College Foundation Day will also be observed by having an online lecture programme. The Principal will allot responsibility for the same.

Sd/-

Dr. Babita Choudhury

Chairperson, IQAC

Sd/-

Rupam Hazarika

Coordinator, IQAC